



OKLAHOMA NATIONAL GUARD  
**JOINT FORCE HEADQUARTERS**  
3501 MILITARY CIRCLE  
OKLAHOMA CITY OK 73111-4398  
(405) 228-5000 OR DSN 628-5000

NGOK-J1

1 September 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Duty Appointment Order

1. Effective this date, the following are appointed as the Primary and Alternate Sexual Assault Response Coordinator (SARC)

Primary: Name, SS#, Joint Force Headquarters-State

Alternate: Name, SS#, Joint Force Headquarters-State

2. AUTHORITY: AR 600-20, Chapter 8, dated 18 March 2008 and AF policy on Sexual Assault.

3. Purpose: Overall Management of the Sexual Assault education and prevention training and Victim Advocacy Program; oversight of the Unit Victim Advocate (UVA) in the performance of their duties; ensuring that victims receive guidance and emotional support during administrative, medical, investigative and legal procedures; establish and maintain liaison with civilian and military authorities; establish and maintain liaison with community resource organizations; tracking and maintaining a roster of UVAs, their training requirements, services they provide to victims and serving as a permanent member of the Sexual Assault Review Board.

4. Period: Until officially relieved or released from assignment.

FOR THE ADJUTANT GENERAL:

NAME  
COL, GS, OKARNG  
Director of Personnel/J-1

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